

Sept. 2017 to March, 2018 working as Registrar Academics, Government Medical College, Jammu, J&K

- Managed administrative and academic responsibilities for both undergraduate and postgraduate students at the Medical College in Jammu.
- Acted as a liaison between the College and the University.
- Prepared a document for manpower and equipment planning for all five Medical Colleges, which was finalized and submitted to the Government. As a result, the necessary positions were sanctioned for all five locations, and the work commenced. Also handled day-to-day academic and administrative issues.
- Formulated a proposal for the supply and implementation of a customized Campus Automation/Digitalization ERP solution (e-campus) for Government Medical College in Jammu and Srinagar, which was submitted to the Government on January 4, 2018.
- Organized a symposium on Fire Safety in Hospitals on February 12, 2018, aimed at educating Hospital Administrators. The event took place at the IIPA Conference Hall in Jammu.
- Prepared a proposal and subsequent bill for the establishment of Medical Universities in Jammu and submitted it to the Administrative Department.
- Organized a panel discussion on violence against healthcare professionals on March 17, 2018, at the IIPA Conference Hall in Jammu.
- Developed a document for manpower planning for all seven Medical Colleges, which was finalized and submitted to the Government, leading to the approval and allocation of the required positions.